

# TANNERS WOOD JMI SCHOOL



## Nursery Admissions Policy

Adopted by Governing Body:	Date: September 2020	Review Date: September 2021
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Tanners Wood School has a nursery admissions number of 30. We offer 30 morning places, 8.50am –11.50am, 5 days per week. For an extra charge, we also run a Lunchtime Club for our Nursery Children.

**Admission Rules** for applying for a nursery place. The rules will be applied in order.

**Rule 1: Children looked after** and children who were previously looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order)\*

**Rule 2: Medical or Social**

Children for whom it can be demonstrated that they have a particular medical or social need to go to the school, which includes children previously from abroad who were cared for by the state because he or she would not otherwise have been cared for adequately and subsequently adopted.

*A panel of staff will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.*

**Rule 3: Sibling**

Children who have a sibling on the roll at Tanners Wood School at the time of application. This applies to Reception through to Year 5.

**Rule 4: Nearest School**

Children for whom it is their nearest school

**Rule 5: Distance**

Children who live nearest to the school. Children not considered under rule 4 will be considered under rule 5.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tie break will be used by applying the next rule to those children.

**Tie Break**

When there is a need for a tie break where two different addresses are the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random.

Parents may state their preference as to which nursery class, school or centre they would like their child to attend in the years leading up to the child's fourth birthday. If there are fewer applications than places available at a school all applicants will be admitted. If there are not enough places available, places will be allocated in the following order of priority.

**Over-subscription Criteria**

**Rule 1: Children looked after** and children who were previously looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order)\*

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Process of Applying for a nursery place at Tanners Wood School:

- Please complete an application form and email or post it, to the school office by 9am on the 26<sup>th</sup> February 2021.
- All applications received will be processed by each school during the week beginning 1<sup>st</sup> March 2021 and the over subscription admission rules will be applied if necessary.
- Parents will be notified by the school if they have been offered a place by email on Monday 8<sup>th</sup> March 2021.
- Parents have until 9am on Friday 19<sup>th</sup> March 2021 to accept the offered place. If they have not been offered a place in any of the nurseries they applied to, they will need to phone all nearby nurseries to see which ones have space.

The timeline for Watford schools nursery admissions is as follows:

Deadline to apply to your chosen school/s	Friday 26 <sup>th</sup> February 2021 – 9am
Offer letters sent by schools to parents/carers	Monday 8 <sup>th</sup> March 2021 (via email)
Deadline to accept place and return paperwork to chosen school	Friday 19 <sup>th</sup> March 2021 – 9am