

# TANNERS WOOD JMI SCHOOL



## CHARGING AND REMISSIONS POLICY

Adopted by: Finance Committee	Date: October 2018	Review Date: October 2020
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# **Charging Policy**

## **1 Introduction**

1.1 All education that is a necessary part of the National Curriculum during school hours is free, with the exception of individual or group music tuition.

## **2 Voluntary contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums, theatres and concerts
- sporting activities which require transport expenses
- musical events
- visiting workshops and specialist coaching across the curriculum
- outdoor adventure activities

## **3 Residential visits**

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education expenses. However, we do make a charge to cover the costs of board and lodging and travel. There is provision to support some of the cost for parents who receive certain state benefits to ensure equality of opportunity for all pupils. Below is a list of these state benefits:

- Universal Credit in prescribed circumstances
- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,105; STAT Charges and remissions 2016 Rev 07.16 4

- the guarantee element of State Pension Credit
- an income related employment and support allowance that was introduced on 27 October 2008

However, parents are given notice of these trips and all parents are expected to make a contribution. (See DfES Guidance for charging for school activities)

#### **4 Music tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There may be a charge for group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach small group lessons. We make a charge for these lessons if we are unable to secure funding from other sources. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

#### **5 Swimming**

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons, and a contribution towards the cost of the swimming instructor.