

### **School Communication:**

- All urgent requests should be called through to the school office and not sent via email.
- All emails will be treated as non-urgent requests. We will aim to respond in 4 working days.
- We expect all parents to communicate with all staff in a respectful manner. You can expect staff to do the same.

### **Tanners Wood School Rules:**

- Everyone has the right to be respected
- Everyone has the right to be safe
- Everyone has the right to learn

For further information, contact:

01923 262229

[admin@tannerswood.herts.sch.uk](mailto:admin@tannerswood.herts.sch.uk)

[www.tannerswood.herts.sch.uk](http://www.tannerswood.herts.sch.uk)



# TANNERS WOOD JMI SCHOOL



# HOME - SCHOOL AGREEMENT



October 2018



# Tanners Wood JMI School – Home School Agreement



The staff and governors of Tanners Wood JMI School welcome you and your child to the school and we expect you to enter into an agreement and partnership in the best interests of the child.

Parents and children should sign one copy of this document.

Parents will need to consider whether the child is old and mature enough to understand “their responsibilities” before signing.

## The Child’s commitment:

I will:

- Try hard and show pride in all my work, including my home learning, which should be given to the teacher on time.
- Attend regularly and arrive punctually and will wear the correct school uniform.
- Behave well, follow the school rules and care for my classmates.
- Respect other people and their property, and take good care of my own possessions.
- Respect and keep tidy the school building and grounds.
- Go to bed at sensible times during the school week.
- Tell my teacher if anything is worrying me.

Child’s Name: \_\_\_\_\_

Signed (where appropriate): \_\_\_\_\_

Date: \_\_\_\_\_

## The Parent/Carer commitment:

I will ensure that my child will:

- Attend regularly and arrive punctually.
- Arrive equipped for school, wearing a school uniform, with personal items clearly labelled.
- Go to bed at sensible times during the school week. Medical advice suggests at least 10 hours for primary aged children.

I will:

- Notify the school of my child’s absence before 9.15am on the first day of absence by telephone, e-mail or by calling in at the school office.
- Inform the school about any circumstances, including medical information, which might affect my child’s work, welfare or behaviour.
- Not use language and behaviour that causes offence to others, on school premises or in the vicinity of the school
- Support the school approach to on-line safety and not deliberately upload or add any text, image, sound or video that could upset or offend any member of the school community or bring the school name into disrepute.
- Respect the School’s policy on e-safety, ensuring that I do not share photographs of children at the school on social media.
- Support the School’s Behaviour Policy and discuss any concerns about my child’s behaviour which may arise.
- Attend parents’ meetings, and bring any concerns I may have promptly to the school’s attention regarding my child’s progress, health and happiness.
- Support the school’s home learning policy.
- Listen to my child read for an appropriate length of time each weekday evening and encourage my child to take pleasure in books and reading. (More age-related advice may be sent home as appropriate.)
- Ensure the school has up to date contact information including emergency telephone numbers.

Parent/Carer Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## The School’s commitment:

We will:

- Provide a secure, caring and stimulating environment to allow your child the maximum opportunity to learn and play happily.
- Provide a challenging teaching and learning programme which delivers the curriculum in ways appropriate to a child’s learning and will enable them to achieve their full potential.
- Offer parents regular information about their child’s progress, knowledge, skills and attitudes by meeting with teachers on a regular basis.
- Give early warning of any concerns about learning, behaviour or relationships.
- Provide regular home learning for your child.
- Provide clear and up-to-date information on the school website about the school’s organisation, key stage results, curriculum and school rules.
- Respond promptly and appropriately to any concerns or complaints. In accordance with the school’s complaints procedures.
- Set clear expectations about behaviour in the School’s Behaviour Policy, reward positive behaviour and take appropriate action in cases of pupil misconduct.
- Contact parents at the earliest opportunity if a child’s absence is unexplained or unaccounted for. If the school receives no notification of a child’s absence by 9.15am, we will make every effort to contact parents by telephone. If the school cannot make contact, the child may be at risk and we may need to investigate further.

**Head Teacher  
(on behalf of the Governing Body)**

*Mrs P Qureshi*