

TANNERS WOOD JMI SCHOOL



Nursery Admissions Policy

Adopted by Governing Body:	Date: October 2017	Review Date: September 2018
Signed by:	Chair of Governors: <i>Mrs A Huggett</i> <i>Mr P Fuller</i>	Headteacher: <i>Mrs P Qureshi</i>

Tanners Wood School has a nursery admissions number of 30. We offer 30 morning places, 8.50am –11.50am, 5 days per week. For an extra charge, we also run a Lunchtime Club for our Nursery Children.

Admission Rules for applying for a nursery place. The rules will be applied in order.

- Children with a Statement of Special Educational which names the school will be allocated a place in accordance with section 324 of the Education Act 1996. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.
- Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order).
- Medical or Social Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.
A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.
- Sibling Children who have a sibling on the roll of the school or linked school at the time of application. This applies to Reception through to Year 5.
- A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.
- Distance - children who live nearest to the school. This measure will be obtained using Google Maps, walking details will be used. The route with fewer miles will be used.
- Any other children

Parents may state their preference as to which nursery class, school or centre they would like their child to attend in the years leading up to the child's fourth birthday. If there are fewer applications than places available at a school all applicants will be admitted. If there are not enough places available, places will be allocated in the following order of priority.

Over-subscription Criteria

- Children with a Statement of Special Educational which names the school will be allocated a place in accordance with section 324 of the Education Act 1996. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.
- Children looked after and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order).
- A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.
- Other applicants where the following criteria are considered to determine priorities:
 - 1) Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

- 2) Children who have a sibling at the school or linked school at the time of application, unless the sibling is in the last year of the normal age-range of the school. Note: the 'normal age range' is the designated range for which the school provides.
- 3) Any other children.

If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children.

Tie break

If more children qualify for admission than there are places available following the above criteria, priority will be given to those who live nearest to the nursery as measured in a straight line. Where there is a need for a tie break where two different addresses measure the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer.

Process of Applying for a nursery place at Tanners Wood School:

- Please complete an application form and email, hand it in, or post it, to the school office by 23rd February 2018.
- All applications received will be processed by each school during the week beginning 26th February and the over subscription admission rules will be applied if necessary.
- Parents will be notified by the school if they have been offered a place or not by letter, which will be posted (2nd class) on Monday 5th March 2018.
- Parents have until Friday 23rd March 2018 to accept the offered place. If they have not been offered a place in any of the nurseries they applied to, they will need to phone all nearby nurseries to see which ones have space.

The timeline for Watford schools nursery admissions is as followed:

Deadline to apply to your chosen school/s	Friday 23 rd February 2018 – 9am
Offer letters sent by schools to parents/carers	Monday 5 th March 2018 (2 nd class post)
Deadline to accept place and return paperwork to chosen school	Friday 23 rd March 2018 – 9am