



Tanners Wood JMI School

ESTABLISHED 1952

Head Teacher: Mrs P Qureshi

October 2017

Dear Parents/Carers,

As you are aware from September 2018 there will no longer be an online system of applying for your child's preferred Nursery place co-ordinated by Herts County Council. Instead parents/carers will need to apply directly to the school/s of their choice.

In partnership with local Nursery classes, Tanners Wood School will adhere to the following timetable when dealing with admissions.

The timeline for local schools nursery admissions is as follows:

Deadline to apply to your chosen school/s	Friday 23rd February 2018 – 9am
Offer letters sent by schools to parents/carers	Monday 5th March 2018 (2nd class post)
Deadline to accept place and return paperwork to chosen school	Friday 23rd March 2018 – 9am

At Tanners Wood we offer a morning only Nursery, 3 hours per day, 5 days per week. We also have a Lunch Club which is available to all of our Nursery children and at extra cost.

If more applications are received than places available the criteria below will be used:

The following **Admission Rules** for applying for a nursery place will be used at Tanners Wood School. The rules will be applied in order.

Parents must apply direct to the school office for a place and places will be allocated following the school's criteria as set out below.

Rule 1: Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special educational needs that names their school. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.

Rule 2: Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order).

Rule 3: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.

Rule 4: Children who have a sibling on the roll of the school or linked school at the time of application. This applies to reception through to Year 5 in infant, junior and primary schools.

Rule 5: A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Rule 6: Children who live nearest to the school. This measure will be obtained using Google Maps, walking details will be used. The route with fewer miles will be used.

Rule 7: Any other children

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tie break will be used by applying the next rule to those children.

Parents may state their preference as to which nursery class, school or centre they would like their child to attend in the years leading up to the child's fourth birthday. If there are fewer applications than places available at a school all applicants will be admitted. If there are not enough places available, places will be allocated in the following order of priority.

Over-subscription Criteria

Rule 1: EHC (Education, Health and Care)

Children with a statement of Special Educational Needs which names the schools will be allocated a place in accordance with Section 324 of the Education Act 1996. Also children with an EHC (Education, Health and Care) Plan that names the school.

Rule 2: Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order).

Rule 3: Medical or Social Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A school panel will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.



Rule 4: Sibling Children who have a sibling on the roll of the school or linked school at the time of application. This applies to Reception through to Year 5. This will be applied to twins even if this takes the intake over number.

Rule 5: A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Rule 6: Distance - children who live nearest to the school. This measure will be obtained using google maps, walking details will be used. The route with fewer miles will be used

Rule 7: Any other children

If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children.

Tie break

When there is a need for a tie break where two different addresses are the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer.

Yours sincerely,

P Qureshi

Mrs P Qureshi
Head Teacher